

Crystal Lake Hamlet Board Meeting Minutes

Monday, May 17, 2021 – 1:00 pm

1. Call to Order – called to order by Don Olson – 1:00 pm
2. Board members present: Don, Howard, Brad
3. Adoption of Agenda – Motion by Don – CARRIED
4. Adoption of April 27, 2021 Hamlet Board Meeting Minutes – Brad - CARRIED
5. Correspondence and Communication –
 - a. CL Shoreline and Lake Protection – ACTION: Identify construction and landscape contractors and send advisory of need for permits for any work in, or within 5 metres of, the water - continuing
 - b. Spring/Summer Newsletter – ACTION - prepare and post Newsletter
 - c. Email from Administrator requesting June 1 meeting with Council re financial disputes. ACTION: Don will respond to Reeve, Div 6 Councillor and Administrator advising the HB will be contacting Government Relations Minister for establishing an appeal board, as presented to Council at May 6 Council meeting, to rule on outstanding financial disputes. HB will not meet for any further discussion unless Council has a change in position or an offer for resolution.
 - d. 1:30 PM – William Hauber joined the meeting to discuss priorities for maintenance and confirm employment status, hours etc. William left at 2:15 pm
6. Reports:
 - a. Community Water System:
 - i. System startup occurred May 12 and was fully functional as no frozen water lines were discovered. Water to all hookups. 2021. Dave Masters will continue as operator.
 - ii. Need Council to pass motion to increase water rates to \$150/season to replenish required reserve. This increase may have to go to a provincial utility review board for approval. Expected the increase would not occur until 2022 season. Status?
 - b. Financial Report

- i. Presentation and request made to Council May 6 meeting to establish an appeal board to resolve financial disputes. No response from Council yet.
- ii. Minimum or Base Tax – investigations and assessments of implementing a minimum or base tax. Considerable evaluations of options to establish a fair and equitable tax structure. Core operating expenses determined that are essential to all properties. Based on 249 lots, decision made that a base tax of \$350 per lot should be applied. To make the total revenue fairly neutral to past year, a mill rate of 2.0 should then be applied. MOTION: That Council establish a new base tax bylaw of \$350 per lot and the mill rate be adjusted to 2.0 based on 2021 assessment” CARRIED.
- iii. 2021 Budget submission revised. ACTION: Revise and submit 2021 budget based on new SAMA property assessments, a \$350 base tax per lot and mill rate of 2.0

7. Old Business

- a. Drainage Culvert – Still awaiting operating instructions from WSA. ACTION: Don to see if anything further has been received.
- b. Application to AHHP to replenish sand eroded from adjacent properties due to culvert design is being developed for submission to WSA.
- c. Application for permit to provide ongoing maintenance has been submitted to WSA.

8. New Business:

- a. William Hauber – ACTION: Create an official employment offer with relevant conditions for William Hauber.
- b. William’s duties – discussed above in 5.d. HB members to provide new projects for William
- c. Chain saw course completed by William May 12
- d. Replacement of boat dock – ACTION: Request quotes from at least 2 Saskatchewan-based boat dock manufactures for new 4’X24’ roll-in dock with 2 sets of wheels for easy installation and removal.
- e. Beach Setup – Brad and William will arrange to set up beach for long weekend

- f. SaskWater pipeline steering committee appointee – Howard appointed as Crystal Lake rep on SaskWater Steering Committee
 - g. Black Beach – Redenbach et al – presentation and request for support for their proposal made at May 6 Council meeting. ACTION: submit letter to clarify HB position on intent for MRs for Black Beach to be retained as natural vegetation and no beach or other development.
 - h. Mower pickup – William and Howard will pick up new mower.
 - i. Beach Cr crosswalk – Lorri Dennis has offered to coordinate painting of a new crosswalk at the base of the stairs on Beach Cr. Also need a crosswalk post and sign installed.
 - j. Community Water Investigation Project – Primary choice would be on CLDC land near old hall. ACTION: Contact Dave M for him to check with CLDC Board for approval to do test holes if that site looks like a potential site for a deep well.
9. Items for June 3 Council meeting:
- a. Motion to Establish Base Tax Bylaw
 - b. Motion to Approve revised 2021 Budget
10. Next Meeting – at call of Chair
11. Adjournment – Motion by Howard 4:00 pm CARRIED