

**Rural Municipality /Hamlet Board Meeting**  
**Barry Hvidston, Cal Statchuk, Brad Hallick,**  
**Lois Steinke, Ken Wozniczka, Brad Tokaruk**  
**October 13, 2022**

1. Opening Remarks - 0900
2. Pending meeting with WSA/Conservation Officer regarding Aquatic Habitat Permits
  - RM and HB concern is people are doing the work without permission (AHPP permit)
  - agree that enforcement action may be necessary to encourage compliance and protect water quality
  - Set a date in February with WSA representative and local Conservation Officer
  - include building inspector in the meeting
  - Meeting to determine process for reporting and monitoring and decide on procedure in cases of non-compliance
3. Beach Re-establishment Permit Denial
  - Background, SaskWater, HB and DU (Ducks Unlimited) built the current structure
  - Grounds for Appeal, no desire to appeal
  - HB to follow up with WSA regarding a solution, possibly fund engineering etc.
4. Seasonal Water Issue
  - Currently a non-potable system and have until 2025 to upgrade
  - no bill to date for preliminary investigation re. new well
  - delay decision on developing test wells pending SaskWater Regional pipeline
  - Seasonal Waterline currently has 125 subscribers
  - Grants would be available for the distribution system/pumps if the regional pipeline is approved
5. Recreation Board
  - For capital Projects – preferable if RM pays the bills – therefore GST is refunded

#### 6. Grant Wish List

- 'New Horizons for Seniors Grant' RM to apply for washroom at Beach (matching grant - 025K max)

#### 7. New Bylaws

- Golf Cart, Snowmobile/ATV
- Process – Barry will take draft bylaw (side by sides), draft bylaw using RM template, post on HB website and 3 readings by RM council

#### 8. Future Bylaws (work together with Barry)

- Sewage Holding Tanks
- Plumbing Integrity
- Traffic

#### 9. Development Permits

- What triggers a Development Permit?
  - Development and building permit required if building footprint changes
  - Including decks attached to house
  - If building is under 100 square feet developments not required if following setbacks
  - Barry to post this summary on the RM website
- Non-compliance – permit fee to be increased to \$500 if work is completed without permit
- Recommend fee changes for Dec. 2022
- HB Role-advice Barry of any construction work is ongoing
- Building Inspector Role to inspect all work being done within the OH weather permitted or not
- OH will pay for Building inspector callout for non-compliant building

#### 10. RM Office Facilities

- RM agreed to store HB files
- OH can use RM Board room for its meetings as available

11. Administrator Role in supporting the Hamlet Board

- Agreed to handle correspondence, grant applications and OH monthly budget

12. Organized Hamlet Division Councillor for RM

1. OH now warrants it own RM division due to its increased permanent population
2. All RMs are required to review their division boundaries.
  - Policy needs to be in place by Dec. 2022
  - Large difference in population or number of occupied dwellings between Divisions triggers review. Policy will not re-trigger self within 10 years of the last time triggered.
  - Barry suggesting a Boundary committee be put in place (Reeve, Administrator, 2 people)
  - Special service area could equal councillor (OH, Hutterite Colony or high population area), based on recommendation from Boundary Committee
  - Committee will make recommendations to Council and they make the final decisions (implement, revise or deny)
  - Once decision is made, bylaw to be created with new divisions and then requires Minister approval
3. HB agrees to be part of the process and not proceed with approaching the Minister at this time. The option to approach is still available depending on the Policy and implementation, which is expected to start the process in 2023.

13. Organized Hamlet Boundary Extension

- Initial discussion regarding revising boundary
1. Process
    - a. HB to approach RM council with map of requested boundary
    - b. Negotiate cost or tax considerations
    - c. Once an agreement is negotiated a bylaw, complete with advertisement and public hearing and Ministerial Order would be required.

14. Adjourned at 2:00